

School management

Education / Core workflow guide

Maintain learners, fees and attendance.

BUILD STATUS

Development preview 0.1.0. These diagrams describe the shipped core records and state actions. They are not interface screenshots. Full UI walkthrough and live Hostinger acceptance are pending.

The record sequence

1

Students

Create this reference data first.

2

Fee invoices

References: students

3

Attendance

References: students

Follow the workflow

Create a student, issue a fee record and verify a manual payment. Attendance is recorded by date.

BEFORE YOU BEGIN

Sign in, select your workspace and open this system. Create referenced records first. Use fictional data for testing and protect any personal or confidential information.

Know your records

Data reference / Inputs and computed values

Students

Field	Input type	How to use it
Name	text	Plain text, up to 200 characters.
Admission number	text	Plain text, up to 200 characters.
Class name	text	Plain text, up to 200 characters.
Guardian email	email	A valid email address; demo examples are fictional.

Fee invoices

Field	Input type	How to use it
Student id	ref	Select a workspace record from students.
Description	text	Plain text, up to 200 characters.
Amount	money	Non-negative amount; at most two decimal places.
Paid	computed money	Calculated by the server; not a user input.

Attendance

Field	Input type	How to use it
Student id	ref	Select a workspace record from students.
Date	date	Calendar date (YYYY-MM-DD).
Attendance	choice	Choose: present, absent, late.

Every record also has a workspace identifier, state, version and timestamps. Reference selection and server checks prevent a record from linking to another workspace.

Operate with confidence

Actions, permissions and safe recovery

Available state actions

Record	States	Actions
Students	active	Reference data; no state action.
Fee invoices	issued > paid	verify payment to paid
Attendance	recorded	Reference data; no state action.

Manual fee verification

- A fee record belongs to a student in the same workspace.
- Verify payment marks the full fee amount as paid and requires an owner or manager.
- Partial receipts, exam timetables, parent/student portals and statutory reporting are outside this core guide.

Roles and subscription access

This confidential system requires a workspace owner or manager. Approval, verification, publishing, payroll settlement and journal posting require an owner or manager. Entitlements and record quotas are enforced on the server. Expired subscriptions become read only.

Documents and recovery

- Use the record PDF action for a private document. CSV export requires an eligible plan. Attachments accept PDF/JPG/PNG up to 5 MB per file; demos cannot upload.
- A stale version or repeated action is rejected. Refresh, inspect the saved state and retry only when appropriate. Processed records cannot be edited as drafts.
- A PDF is a snapshot of recorded information. Ordinary business records do not receive the CEO signature, stamp or company seal automatically.