

Accounts & ledger

Finance / Core workflow guide

Post balanced two-account journals.

BUILD STATUS

Development preview 0.1.0. These diagrams describe the shipped core records and state actions. They are not interface screenshots. Full UI walkthrough and live Hostinger acceptance are pending.

The record sequence

1

Accounts

Create this reference data first.

2

Journals

References: accounts, accounts

3

Expense records

Create this reference data first.

Follow the workflow

Create accounts; post a journal with different debit and credit accounts and a positive amount.

BEFORE YOU BEGIN

Sign in, select your workspace and open this system. Create referenced records first. Use fictional data for testing and protect any personal or confidential information.

Know your records

Data reference / Inputs and computed values

Accounts

Field	Input type	How to use it
Name	text	Plain text, up to 200 characters.
Code	text	Plain text, up to 200 characters.
Kind	choice	Choose: asset, liability, equity, income, expense.

Journals

Field	Input type	How to use it
Name	text	Plain text, up to 200 characters.
Date	date	Calendar date (YYYY-MM-DD).
Debit account id	ref	Select a workspace record from accounts.
Credit account id	ref	Select a workspace record from accounts.
Amount	money	Non-negative amount; at most two decimal places.

Expense records

Field	Input type	How to use it
Name	text	Plain text, up to 200 characters.
Date	date	Calendar date (YYYY-MM-DD).
Amount	money	Non-negative amount; at most two decimal places.
Reference	text	Plain text, up to 200 characters.

Every record also has a workspace identifier, state, version and timestamps. Reference selection and server checks prevent a record from linking to another workspace.

Operate with confidence

Actions, permissions and safe recovery

Available state actions

Record	States	Actions
Accounts	active	Reference data; no state action.
Journals	draft > posted	post to posted
Expense records	recorded	Reference data; no state action.

Balanced journal posting

- A journal records one amount between a debit account and a different credit account. Posting requires an owner or manager.
- Posting rejects the same account on both sides and rejects a zero amount.
- This is a two-account journal core. It does not provide a complete statutory ledger, tax engine, bank reconciliation or financial statements.

Roles and subscription access

Owners, managers and staff can create records while the subscription is active. Viewers can read. Approval, verification, publishing, payroll settlement and journal posting require an owner or manager. Entitlements and record quotas are enforced on the server. Expired subscriptions become read only.

Documents and recovery

- Use the record PDF action for a private document. CSV export requires an eligible plan. Attachments accept PDF/JPG/PNG up to 5 MB per file; demos cannot upload.
- A stale version or repeated action is rejected. Refresh, inspect the saved state and retry only when appropriate. Processed records cannot be edited as drafts.
- A PDF is a snapshot of recorded information. Ordinary business records do not receive the CEO signature, stamp or company seal automatically.